

# Educational Funding Opportunities

The purpose of the educational grant is to assist your Chapter members in defraying expenses related to continuing education thus allowing for the advancement of the care of the transplant patient / family or donor / family, transplantation literature, or academic efforts.

View a sample of the Educational Grant Guideline and Application below. This form was adapted from the Golden Triangle Chapter in Pittsburgh, Pennsylvania. You may use this as a guide while developing your own educational fund for your members. You may want to consider raising educational grant funds through the sale of tickets for raffle items at your Chapter meetings.

[Date]  
[Name of Company Representative]  
[Title of Company Representative]  
[Name of Company]  
[Address of Company]

Dear [\_\_\_\_\_]:

On behalf of the International Transplant Nurses Society,  
[\_\_\_\_\_] Chapter, I would like to request financial support from  
[NAME OF COMPANY] to provide a regional educational program to  
assist staff members in [ \_\_\_\_\_ ] (*example: preparing for the  
Certified Clinical Transplant Nurse [CCTN] examination offered by the American Board  
of Transplant Certification or Educational speaker on Marginal Donors Issues in  
Transplantation.*)

Our educational program would include speakers on topics pertaining  
to immunosuppression, organ-specific transplantation, and patient  
education.

We are requesting \$2,500.00 to help cover the costs of a venue,  
honoraria, continuing education units, and food service. We are  
planning to hold this educational program on [DATE] at [SITE OF  
PROGRAM].

If [NAME OF COMPANY] is able to support this request, please make  
a check payable to [NAME OF LOCAL CHAPTER]. Our tax ID number  
is: [ \_\_\_\_\_ ]. Please mail the check to [NAME OF  
CHAPTER OFFICER] at [COMPLETE ADDRESS OF CHAPTER  
OFFICER].

Thank you in advance for your support of this educational program!

Sincerely,

[NAME OF ITNS CHAPTER REPRESENTATIVE]  
[TITLE OF ITNS CHAPTER REPRESENTATIVE]